



**SEMINOLE
COUNTY
PUBLIC SCHOOLS**

School Board

A G E N D A

School Board Reorganization

**TO: The School Board of Seminole County
 Amy Lockhart, Chairman
 Tina Calderone, Ed.D., Vice Chairman
 Karen Almond, Member
 Jeffrey Bauer, Member
 Abby Sanchez, Member**

**FROM: Walt Griffin, Ed.D.
 Superintendent of Schools**

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SEMINOLE COUNTY PUBLIC SCHOOLS

CIVILITY AND CONDUCT OF PARENTS, OTHER VISITORS TO SCHOOLS AND SCHOOL DISTRICT FACILITIES, AND DISTRICT EMPLOYEES 9.63

It is not the intent of the School Board to deprive any person of his or her right to freedom of expression. It is, however, the intent of the School Board to promote mutual respect, civility, and orderly conduct on the part of members of the public appearing before the School Board. The School Board expects positive communication and will not permit disruptive, volatile, hostile, or aggressive communications on the part of speakers.

NOTICE:

If any person appearing before the School Board anticipates or expects that he or she might appeal any decision made by the School Board, that person will need a record of the proceedings. It is the responsibility of such persons to ensure that a verbatim record of the proceedings is made and that the record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105.

The "Public Input" segment of the meeting is provided for the purpose of permitting persons to present specific matters to the School Board for its consideration and action or referral to the Superintendent and his staff for inquiry and action as appropriate. The public input segment of the meeting is not open to presentation of campaign issues by political candidates, matters involving student disciplinary actions, pending employee disciplinary matters, or pending litigation. Speakers will be limited to 3 minutes and must clearly identify the matter to be addressed on the speaker sign-up form.

In accordance with the Americans with Disabilities Act, persons with a disability, who require accommodations to participate in this proceeding should contact Mr. Boyd E. Karns, Jr., Executive Director of Human Resources and Professional Standards, Seminole County Public Schools, Educational Support Center, 400 East Lake Mary Boulevard, Sanford, FL 32773 (407) 320-0198; TTD (407) 320-0273; or Florida Relay Service (800) 955-8770 (v). Reasonable notice is required. At least 5 days notice is requested.

NOTICE: Seminole County Public Schools' Board Meetings are broadcast on Seminole Government Television (SGTV). The schedule for broadcasting is the week of each Board Meeting --- Friday at 7:00 p.m. and Saturday at 7:00 p.m. SGTV is offered to Bright House subscribers on Channel 199.

If you wish to address the School Board, please complete one of the request forms in the back of the room and give to the Clerk of the Board, Jill Mahramus, prior to the meeting.

NOTE: This agenda is subject to amendment by the School Board at the time of the meeting to which this agenda applies.

The School Board may add matters to the agenda and the School Board may remove matters from the agenda.



The School Board of Seminole County Florida Agenda

November 28, 2017

05:30 PM for School Board Reorganization

Board Room

400 E. Lake Mary Blvd.

Sanford, FL 32773

I. Call to Order

A. Invocation and Pledge of Allegiance

B. Roll Call

II. Organizational Action

A. Election of School Board Chairman for 2017-2018

1. Call for Nominations

2. Close of Nominations

3. Vote

B. Election of School Board Vice Chairman for 2017-2018

1. Call for Nominations

2. Close of Nominations

3. Vote

III. New Business

Appointment

*A. Superintendent's Recommendation: That the School Board of Seminole County appoint Dr. Walt Griffin as Board Secretary, Jill Mahramus as Board/Agency Clerk, Grace Gonzalez as Deputy Clerk and Serita Beamon as Board Parliamentarian for 2017-2018.

Calendar

*B. Superintendent's Recommendation: That the School Board of Seminole County approve the School Board calendars for 2017-2018.

Resolution

*C. Superintendent's Recommendation: That the School Board of

Seminole County reaffirm its Code of Boardsmanship, Resolution
1997-10.

IV. Adjournment



ACTION ITEM -- APPOINTMENT OF THE SECRETARY, BOARD/AGENCY CLERK, DEPUTY CLERK AND PARLIAMENTARIAN

1. Superintendent's Recommendation:

That the School Board of Seminole County appoint Dr. Walt Griffin as Board Secretary, Jill Mahramus as Board/Agency Clerk, Grace Gonzalez as Deputy Clerk and Serita Beamon as Board Parliamentarian for 2017-2018.

2. Background/Analysis:

Best practice dictates that the Superintendent is formally designated as the Secretary to the School Board. The Administrative Procedures Act requires that the Board formally designate a Board/Agency Clerk and a Deputy Clerk. Good practice and Robert's Rules of Order dictates that the Board designate a board parliamentarian.

3. Fiscal Impact:

There is no fiscal impact to the District.

4. Prepared by:

Walt Griffin, Superintendent of Seminole County Public Schools

5. Board Meeting Date 11/28/2017



ACTION ITEM -- SCHOOL BOARD CALENDARS

1. Superintendent's Recommendation:

That the School Board of Seminole County approve the School Board calendars for 2017-2018.

2. Background/Analysis:

The attached calendars provide the dates for:

- * Regular School Board Meetings
- * Discipline Hearings
- * Budget Hearings
- * Budget Work Sessions
- * Strategic Plan Work Session
- * Various Joint Work Sessions
- * School Board Reorganization
- * Seminole School Board Leasing Corp

All dates are subject to change, if necessary. All School Board meetings, work sessions, and public hearings will be advertised in the newspaper at least seven days prior to the date of the meeting. Also, notice of meetings are posted at all school facilities and in a central location at the Educational Support Center as well as on the district's website.

3. Fiscal Impact:

There is no fiscal impact to the District.

4. Prepared by:

Walt Griffin, Superintendent of Seminole County Public Schools

5. Board Meeting Date 11/28/2017

ATTACHMENTS:

- Board Calendar 2018 (PDF)
- Discipline_Hrg_Calendar_2018.xls (PDF)

School Board Meetings, Work Sessions & Public Hearings

December 2017 - November 2018

December '17						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January '18						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February '18						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March '18						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April '18						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May '18						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June '18						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July '18						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August '18						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September '18						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October '18						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November '18						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Note: Additional Work Sessions will be scheduled on an as needed basis.

Work Sessions/School Board Meetings
Separate Work Sessions

Last Revised on 10/26/17

Date Meeting Description

12/19/2017	School Board Meeting, 5:30 p.m.
1/23/2018	School Board Meeting, 5:30 p.m.
2/6/2018	Open Discussion Between School Board, 1:00 p.m.
2/6/2018	School Board Meeting, 5:30 p.m.
2/27/2018	School Board Meeting, 5:30 p.m.
3/6/2018	Hold: Charter School Application Work Session, 9:00 a.m.
3/13/2018	Hold: Possible Work Session, 1:00 p.m.
3/13/2018	Joint WS with the BAB, 4:00 p.m.
3/13/2018	School Board Meeting, 5:30 p.m.
3/27/2018	Joint Work Session with Student Government, 3:30 p.m.
4/3/2018	Health & Wellness Work Session, 1:00 p.m.
4/3/2018	School Board Meeting, 5:30 p.m.
4/24/2018	Budget Work Session, 1:00 p.m.
4/24/2018	School Board Meeting, 5:30 p.m.
5/15/2018	School Board Meeting, 5:30 p.m.
5/29/2018	Joint Work Session with the Insurance Comm., 1:00 p.m.
6/5/2018	Budget Work Session, 1:00 p.m.
6/5/2018	School Board Meeting, 5:30 p.m.
6/7/2018	Joint Work Session with the BCC, date/time TBD
6/19/2018	Open Discussion Between School Board, 1:00 p.m.
6/19/2018	School Board Meeting, 5:30 p.m.
7/17/2018	Deep Dive Work Session, 3:30 p.m.
7/24/2018	Legislative Priorities Work Session, 1:00 p.m.
7/24/2018	Budget Public Hearing-Adoption of 2018-2019 Tentative Budget, 5:15 p.m.
7/24/2018	School Board Meeting, 5:30 p.m.
8/14/2018	Hold: Possible Work Session, 1:00 p.m.
8/14/2018	School Board Meeting, 5:30 p.m.
8/31/2018	Hold: Charter School Application Work Session, 9:00 a.m.
9/4/2018	Joint Work Session with the Foundation, 1:00 p.m.
9/4/2018	Budget Public Hearing - Adoption of 2018/2019 Final Budget, 5:15 p.m.
9/4/2018	School Board Meeting, 5:30 p.m.
9/25/2018	Strategic Plan Update Work Session, 1:00 p.m.
9/25/2018	School Board Meeting, 5:30 p.m.
10/9/2018	Open Discussion Between School Board, 1:00 p.m.
10/9/2018	School Board Meeting, 5:30 p.m.
10/30/2018	Hold: Possible Work Session, 1:00 p.m.
10/30/2018	School Board Meeting, 5:30 p.m.
11/13/2018	Student Placement & Growth Trajectories Work Session, 1:00 p.m.
11/13/2018	National Merit Scholar Recognition 5:30 p.m.
11/20/2018	School Board Meeting, 5:30 p.m.
11/20/2018	School Board Reorganization, 7:00 p.m.
11/20/2018	Seminole School Board Leasing Corp., 7:15 p.m.
12/?/18	Joint Work Session with SSC, date/time TBD
12/18/2018	Tentative School Board Mtg. 5:30 p.m.

Attachment: Board Calendar 2018 (5343 : Calendars)

SEMINOLE COUNTY PUBLIC SCHOOLS
Discipline Hearing Dates
December 2017-November 2018

DATE	DAY	NOTES	HEARING OFFICER
December 11, 2017	Monday		Lockhart
December 18, 2017	Monday		Almond
January 22, 2018	Monday		Calderone
January 29, 2018	Monday		Sanchez
February 5, 2018	Monday		Lockhart
February 13, 2018	Tuesday	CFPSBC on 2/12	Almond
February 26, 2018	Monday		Calderone
March 5, 2018	Monday		Sanchez
March 13, 2018	Tuesday	CFPSBC on 3/12	Lockhart
April 2, 2018	Monday		Almond
April 10, 2018	Tuesday	CFPSBC on 4/9	Calderone
April 16, 2018	Monday		Sanchez
April 23, 2018	Monday		Lockhart
April 30, 2018	Monday		Almond
May 15, 2018	Tuesday	CFPSBC on 5/14	Calderone
June 4, 2018	Monday		Sanchez
June 11, 2018	Monday	If Needed	Lockhart
June 18, 2018	Monday	If Needed	Almond
June 25, 2018	Monday	If Needed	Calderone
July 9, 2018	Monday	If Needed	Sanchez
July 16, 2018	Monday	If Needed	Lockhart
July 23, 2018	Monday	If Needed	Almond
July 30, 2018	Monday	If Needed	Calderone
August 6, 2018	Monday	If Needed	Sanchez
August 13, 2018	Monday		Lockhart
August 20, 2018	Monday		Almond
August 27, 2018	Monday		Calderone
September 11, 2018	Tuesday	CFPSBC on 9/10	Sanchez
September 17, 2018	Monday		Lockhart
September 24, 2018	Monday		Almond
October 1, 2018	Monday		Calderone
October 9, 2018	Tuesday	CFPSBC on 10/8	Sanchez
October 22, 2018	Monday		Lockhart
October 29, 2018	Monday		Almond
November 5, 2018	Monday		Calderone
November 13, 2018	Tuesday	CFPSBC on 11/12	Sanchez
*Discipline Hearings are heard by a "hearing officer"			

Attachment: Discipline_Hrg_Calendar_2018.xls (5343 : Calendars)

Prepared by Jill Mahramus
 Last update: 10/26/2017
 Board Approved on



ACTION ITEM -- REAFFIRMATION OF CODE OF BOARDSMANSHIP

1. Superintendent's Recommendation:

That the School Board of Seminole County reaffirm its Code of Boardsmanship, Resolution 1997-10.

2. Background/Analysis:

On October 14, 1997, the Board adopted the attached resolution and requested that it be presented annually for reaffirmation.

3. Fiscal Impact:

There is no fiscal impact to the District.

4. Prepared by:

Walt Griffin, Superintendent of Seminole County Public Schools

5. Board Meeting Date 11/28/2017

ATTACHMENTS:

- Code of Boardsmanship (PDF)

**SEMINOLE COUNTY PUBLIC SCHOOLS
CODE OF BOARDSMANSHIP
RESOLUTION 1997-10**

Whereas, The performance of duties and responsibilities of an elected School Board Member and the manner in which such duties are performed have direct impact on (a) the quality of education afforded to students in Seminole County Schools; (b) the morale and job performance of teachers, support staff including personnel in maintenance, transportation, student services, community involvement and all facets of school administration; and (c) the other School Board Members and their accountability to the electorate; now, therefore, be it

Resolved, That the School Board of Seminole County, Florida, adopt the following **Code of Boardsmanship** as a public statement of expected *Board Member Conduct and Ethics*, and that members shall evidence their pledge to uphold the following code tenets by affixing their signatures thereto.

1. I affirm that the proper statutory role of a School Board Member, as with any elected member of a legislative body, is to **act collectively, not individually, to set and/or revise the school system's governing policies** and that the Superintendent and staff administer such policies.
2. I understand that a School Board Member **does not manage the school system** (a) by intruding into daily operations or spheres of responsibility designated by Florida Statutes to the Superintendent as the chief executive officer or to administrators acting as Superintendent designees; or (b) by undermining the Superintendent's lawful authority.
3. I will **represent the interests of the entire district** when making decisions and will rely upon available facts and my independent judgment. I will avoid all conflicts of interest and avoid using my position as an elected School Board Member for personal, professional or partisan gain.
4. I will **demonstrate dignity, respect, and courtesy** toward those with whom I am in contact in my capacity as a School Board Member. I will refrain from intimidation and ridicule of fellow Board Members, Superintendent, staff, and other stake-holders in the school system.
5. I will **refrain from inappropriate language** including statements that are judgmental, malicious, threatening, disparaging, mean-spirited, vulgar or abusive. All disagreements, concerns or criticisms shall be framed in language that is in keeping with the dignity and professionalism of an elected official.
6. I will **focus on solving problems**. I will maintain appropriate decorum and professional demeanor in the conduct of School Board business and work cooperatively and conscientiously with others as I request or receive information, examine data or weigh alternatives in the decision-making process.
7. I will **demonstrate patience** and refrain from demanding interruptive access to staff or immediate responses or services when requesting information that requires significant staff time in research, preparation or analysis or that will result in staff neglect of more urgent duties. Such requests will be made through the Superintendent for scheduling and prioritizing or through consensus of the School Board.
8. I will **devote sufficient time for adequate preparation** prior to School Board meetings and be in attendance, insofar as possible, at those meetings and all other scheduled events at which member participation is required. I will prepare myself through study, inquiry and thought so as to be informed thoroughly about issues to be discussed in public meetings.

11/28/2017

- 9. I will **respect diversity and encourage the open expression of divergent ideas and opinions** from fellow Board Members, staff, students and citizens of the district. I will listen actively and objectively to others' concerns or constructive criticisms.
- 10. I will **refrain from any individual action that could compromise integrity** of the school system or fellow Board Members. I will delineate clearly for any audience whether I am acting or speaking as an individual citizen or I am acting or speaking in my capacity as a representative of the School Board.
- 11. I will **maintain confidentiality of privileged information** and will **abide by the Government in the Sunshine Law** in both its spirit and its intent.
- 12. I will **promote constructive relations in a positive climate** with all employees as a means to enhancement of productivity and morale. I will support employment of best qualified persons for staff positions. I will recognize the achievements of students, staff, business partners, Dividends and others sharing Seminole County Public Schools' mission.
- 13. I will **update and improve my knowledge, contributions, and value to the school system** by keeping abreast of current educational issues and trends through reading, continuing education and training. I will study policies and issues of the school system, state and nation and attend training programs such as those offered through the Florida and National School Boards Associations. My continuing goal will be to improve my performance as an elected School Board Member.
- 14. I will **value and assist my fellow Board Members** by exchanging ideas, concerns and knowledge gleaned from my research or training. I will help build positive community support for public education in general and the local school district in particular by cooperation and mutual exchanges of praise when deserved, apologies when mistaken and recommendations when needed.
- 15. I will take a **stand for my beliefs but will remain flexible enough to understand others' views**. I recognize that I share in the responsibility for all School Board decisions and will accept the will of the majority.
- 16. I will **remember always that my first and greatest concern must be the students--their education, safety, and welfare**. I will seek to provide appropriate curriculum, facilities, materials, supplies, character development, discipline and leadership that nurtures and motivates them to acquire a love of learning and an achievement of their highest potentials.

Dated at Sanford, Seminole County, Florida, this 28th day of November, 2017.

Karen Almond, Member

Jeff Bauer, Member

Tina Calderone, Member

Amy Lockhart, Member

Abby Sanchez, Member

11/28/2017

Attachment: Code of Boardmanship (5344 : Code of Boardmanship-Resolution 1997-10)